



## ST. LOUIS SCHOOL ANNUAL PLAN 2019-2020

### SUBJECT / TEAM

### EVANGELIZATION AND SPIRITUAL FORMATION TEAM

#### (I) Aims

1. To uphold and pass on the values of Catholic Schools (especially 5 core values: Truth, Justice, Love, Life & Family) to students to prepare them properly for their life and future responsibilities.
2. To cultivate religion, moral values and compassion and to provide a family environment imbued with mutual trust and love.
3. To foster Catholic faith of the Catholics of the Educative Pastoral Community and deepen spiritual life through religious activities.
4. To create opportunities for teachers and students to have deeper understanding about Catholic traditions and to enrich their spiritual temperament.
5. To raise the awareness of spiritual formation.
6. To vision, discern, plan and explore, create and implement opportunities for spiritual education, training and formation for spiritual growth inviting Educative Pastoral Community to participate on the journey and to view Jesus as the perfect role mode to follow.
7. To open the hearts of Educative Pastoral Community to a deeper connection with God.

#### (II) Situational Analysis

##### (a) Strengths

1. We have good tradition which is well developed by the Salesians.
2. The religious atmosphere in the campus is strong.
3. Teachers in the Evangelization and Spiritual Formation Team are passionate to carry out their duties.

##### (b) Weakness

1. Teachers of the Evangelization and Spiritual Formation Team have heavy workload in different aspects.
2. The collaboration between the Religious Education Team and St. Anthony's Church still need to be strengthen.
3. Some teachers misunderstand the importance and definition of Religious Education.
4. Students are not interested in religious activities nor Spiritual Formation.

##### (c) Opportunities

1. There are over 30 Salesian Youth Catholic Society committee members, which are divided into 4 sodalities. They can help in various activities of Evangelization and Spiritual Formation Team and Salesian Youth Catholic Society.
2. The Hong Kong Diocese has various commissions and strong resources to support the school for Evangelization and Spiritual Formation.

##### (d) Threats

1. There is no Salesian, who acts as teaching staff, in our school. This may affect the practice of the Salesian Spirit in our School.
2. The identity of “Salesian Youth” is weak among St. Louis students.
3. Supplementary tutoring making people put too much emphasis on academic results but not all-round development and especially in spiritual formation.
4. Temptations and obsession with electronic devices causing students not willing to stay after school.

### (III) Highlight

### (IV) Short Term Direction

1. To strength the Salesian Youth Catholic Society to attract more students to join religious activities.
2. To promote the identity of “Salesian Youth” among students (especially S1).

### (V) Areas of Concern

#### 1. Major Concern 1: Students as visionary leaders possessing enhanced thinking skills, especially creativity and problem solving (1.3)

Program title (1): *Experience Learning on Support Local and Small Businesses (誰的華麗荒野 體驗學習)*

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Person in charge	Resources Required
Students are able to identify needs and devise ways to meet the needs when facing problems, especially those real-life problems  (Project learning across subjects)	Experience Learning on Support Local and Small Businesses (誰的華麗荒野 體驗學習)  1. This activity will be held in February to May and cooperates with Hong Kong Catholic Commission For Labour Affairs (HKCCLA) from the Hong Kong Diocese.  2. Colleagues from HKCCLA will enter each class to introduce the Monopoly Market Structure and Catholic social justice during R.E. Lessons.  3. Students will do a project	1. Students can make in-depth reflections.	Quality of projects	February 2020 to May 2020	STW HWL	\$3,000.00 (F2)

	<p>about to discover independent shops in West Point.</p> <p>4. Presentation and evaluation conducted by HKCCLA will be organized in May.</p>					
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**2. Major Concern 3: The school equipped as a Salesian oratory of the 21st century (3.1)**

**Program title (2): *Professional development on Catholic Education for teachers***

<b>Targets</b>	<b>Strategies</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>Time Scale</b>	<b>Person in charge</b>	<b>Resources Required</b>
Staff and parents are aligned to the Salesian way of education	<ol style="list-style-type: none"> <li>1. Evangelization and Spiritual Formation Team will organize three retreats every year.</li> <li>2. Team members from the Evangelization and Spiritual Formation Team must attend 10 hours of CPD concerning Religious Education every school year.</li> <li>3. Articles about Salesian way of education and Pastoral Theme will be distributed to teaching and non-teaching staff.</li> <li>4. Sharing about the elements of Salesian oratory will be conducted during general staff meetings.</li> </ol>	<ol style="list-style-type: none"> <li>1. Catholic teachers and Evangelization and Spiritual Formation Team members fulfil the requirements.</li> <li>2. 5 teachers attend the Salesian Pastoral Meeting conducted by Salesian Youth Ministry.</li> <li>3. At least two sharing about the elements of Salesian oratory have been conducted during general staff meetings.</li> </ol>	<ol style="list-style-type: none"> <li>1. Participation rate of Catholic teachers and Evangelization and Spiritual Formation Team members.</li> <li>2. Scrutiny of documents</li> </ol>	Whole Year	STW	\$6,000.00 (A10)

3. **Major Concern 3: The school equipped as a Salesian oratory of the 21st century (3.2)**

**Program title (3): In-school Adventure Training**

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Person in charge	Resources Required
Refurbishing the school to meet the needs for Salesian way of education	<p>In-school Adventure Training for S1 students</p> <ol style="list-style-type: none"> <li>This activity will be held on Life-wide learning Day for all S1 students for team building and enhancing class spirit.</li> <li>Salesian Youth Identity Formation: characteristics of Salesian Youth: always be joyful (時常喜樂).</li> </ol>	<ol style="list-style-type: none"> <li>Students performance is satisfactory.</li> </ol>	<ol style="list-style-type: none"> <li>Feedbacks from instructors and class teachers</li> </ol>	Nov 2019	STW	\$17,500.00 (F1)

4. **Major Concern 3: The school equipped as a Salesian oratory of the 21st century (3.2)**

**Program title (4): Leadership training over-night camp**

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Person in charge	Resources Required
Refurbishing the school to meet the needs for Salesian way of education	<ol style="list-style-type: none"> <li>Objectives for the over-night camp: <ul style="list-style-type: none"> <li>To train the leadership skills of senior form students</li> <li>To build the sense of belongs to school</li> <li>To strengthen the brotherhood between junior form and senior form students</li> <li>Salesian Youth Identity Formation: characteristics of Salesian Youth: always be joyful (時常喜樂) and helping youth leaders to lead the youth (以青年帶</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>30 student leaders are recruited in the event.</li> <li>25 participants from S1 &amp; S2 join the event.</li> <li>The general satisfaction for participants is over 3.0.</li> <li>The general satisfaction for student leaders is over 3.5.</li> </ol>	<ol style="list-style-type: none"> <li>Number of student participants</li> <li>Questionnaire</li> </ol>	September to December 2019	STW	\$ 5,000.00 (A9)

	動青年).  2. Students leaders from different students' groups will gather together for planning and implementing the over-night camp for S1 and S2 students.  3. Training will be provided to student leaders in advance.  4. Students leaders will lead S1 and S2 students for the training.  5. Evaluation will be conducted after the programme.					
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5. **Major Concern 3: The school equipped as a Salesian oratory of the 21st century (3.2)**

**Program title (5): Activities and Training for students of Salesian Youth Catholic Society**

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Person in charge	Resources Required
Refurbishing the school to meet the needs for Salesian way of education	To strengthen the identity of Salesian Youth among students in Salesian Youth Catholic Society  To help the members of Salesian Youth Catholic Society to have deeper understand on the Pastoral Theme.  To subsidy the activity fee for all students who participate in the events organized by Salesian Youth Ministry and SYCS. 1. Student Annual Retreat 2. Salesian Youth Day 3. Salesian Vocation Day 4. Salesian Altar Servers Day 5. Summer Training Activities	1. 70% of the student leaders participate in at least 2 events.  2. The general satisfaction for participants is over 3.0.  3. 200 student leaders and junior form students participate in the Salesian Youth Formation events.	Number of participants; Questionnaire	Whole Year	STW	\$10,000.00 (F3)

**6. Major Concern 3: The school equipped as a Salesian oratory of the 21st century (3.2)**

**Program title (6): Refurbishing SLS as a Salesian oratory**

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Person in charge	Resources Required
Refurbishing the school to meet the needs for Salesian way of education	<ol style="list-style-type: none"> <li>1. Refurbishing the decorations post along the staircases and corridors in the school campus.</li> <li>2. Promoting Action Song and dance in Salesian Youth Catholic Society</li> <li>3. Sharing of the Pastoral Theme during staff meetings</li> <li>4. Forming small sharing groups among Catholic Teachers</li> </ol>	<ol style="list-style-type: none"> <li>1. 30% of the decorations will be renewed to meet the needs for Salesian way of education.</li> <li>2. 4 Catholic teachers will join the small sharing groups.</li> </ol>	Number of decorations; Number of teachers	Whole Year	STW	\$ 6,000.00 (A7)

**7. Major Concern 3: The school equipped as a Salesian oratory of the 21st century (3.2)**

**Program title (7): Charity services 2019**

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Person in charge	Resources Required
Joyful service to the community / primary schools	<ol style="list-style-type: none"> <li>1. Co-organized with St. Jude's Church to participate in the Caritas Bazaar 2019 and a series of events will be organized:               <ol style="list-style-type: none"> <li>1. Low income family visitation in Sau Kei Wan</li> <li>2. Caritas Bazaar 2019</li> </ol> </li> <li>2. Visitation of 20 elders' family on Western District</li> </ol>	<ol style="list-style-type: none"> <li>4. 20 SYCS students participate in the volunteer services in Caritas Bazaar 2019.</li> <li>5. 10 students from SYCS participate in the visitation of elderly volunteer services.</li> <li>6. The general satisfaction for participants for both events is over 3.0.</li> </ol>	<ol style="list-style-type: none"> <li>1. Number of student participants</li> <li>2. Questionnaire</li> </ol>	Whole Year	STW	\$ 2,500.00 (by fund-raising at school)

**(VI) Other panel-based / team-based concerns:****Program title (8): *Pilgrimage to South Korea***

<b>Targets</b>	<b>Strategies</b>	<b>Success Criteria</b>	<b>Methods of Evaluation</b>	<b>Time Scale</b>	<b>Person in charge</b>	<b>Resources Required</b>
To create opportunities for teachers and students to have deeper understanding about Catholic traditions	<ol style="list-style-type: none"> <li>1. To visit the martyrdom in Seoul, South Korea</li> <li>2. To understand the martyrdom and martyrs of South Korea</li> <li>3. To appreciate the perseverance of Catholic Priests</li> </ol>	<ol style="list-style-type: none"> <li>1. 20 students joined the Pilgrimage</li> <li>2. The general satisfaction for participants is over 3.0.</li> </ol>	Number of students; Questionnaire	July 2020	LCH	\$25,000.0 (F4)

**(VII) Provisional Scheme of work**

<b>Month</b>	<b>Events</b>	<b>PIC / TIC</b>
<b>Whole Year</b>	<b>Daily Mass (Every School Day)</b>	
	<b>Morning Prayer</b>	
	<b>Monthly Bible Verses (September to June)</b>	
	<b>Monthly Movie Saloon (September to June)</b>	
	<b>Gathering for Salesian Youth Catholic Society (Every Thursday afterschool)</b>	
	<b>Talks organized during G.E. Lessons</b>	
	<b>G.E. Lesson (RE Split Class)</b>	<b>S1(2) :</b> <b>S2(2) :</b> <b>S3(2) :</b> <b>S4(2) :</b> <b>S5(1) :</b> <b>S6(1) :</b>
<b>Catechesis class</b>		
<b>Sept 2019</b>	<b>School Year Opening Prayer Service on the First School Day</b>	
	<b>School Year Opening Mass</b>	
	<b>School Year Opening Prayer Service for each form in GE lesson</b>	
	<b>Salesian Youth School Year Opening Mass</b>	
	<b>SYCS Mid-Autumn Festival Gathering</b>	
	<b>SYCS Religious Camp</b>	
<b>Oct 2019</b>	<b>Dress Casual Day 2019</b>	
	<b>Caritas Raffle Tickets Selling</b>	
	<b>Rosary Prayer (Month of the Holy Rosary)</b>	



	<b>Bulletin Board Design Competition (cooperate with Moral and Civic Education Team)</b>	
<b>Nov 2019</b>	<b>Life Wide Learning Day: In-school Adventure Training for S1 students</b>	
	<b>Pilgrimage to St. Michael Catholic Cemetery</b>	
	<b>Caritas Bazaar (Cooperate with St. Jude's Church)</b>	
	<b>Pilgrimage to Holy Cross Catholic Cemetery</b>	
	<b>Rosary Prayer (Month of the Holy Souls in Purgatory)</b>	
	<b>The Sacrament of Reconciliation for Catholic Students</b>	
<b>Dec 2019</b>	<b>The Feast of Immaculate Conception</b>	
	<b>Retreat for Catholic Teachers</b>	
	<b>Prayer Service of Christmas Celebration</b>	
	<b>Leadership training over-night camp</b>	
<b>Jan 2020</b>	<b>Inter-class Quiz Competition of Don Bosco</b>	
	<b>The Feast of Don Bosco</b>	
	<b>Social Services (cooperate with Pastoral Care)</b>	
<b>Feb 2020</b>	<b>Catholic Week</b>	
	<b>Prayer Service for S6 Last Day</b>	
<b>Mar 2020</b>	<b>Catholic Week</b>	
	<b>Donation during the season of Lent</b>	
	<b>Salesian Youth Day</b>	
	<b>The way of Cross (Prayer)</b>	
	<b>Activity of Evangelization at lunchtime (cooperate with Health Education Team)</b>	
	<b>Retreat for S1-S6 Catholic Students</b>	

	<b>Pilgrimage for Catholic Teachers</b>	
<b>May 2019</b>	<b>Salesian Vocation Day</b>	
	<b>The Feast of Mary Help of Christians</b>	
	<b>Prayer Services for Month of Mary</b>	
<b>June 2019</b>	<b>Retreat for Catholic Teachers</b>	
	<b>Feast of St. Aloysius Gonzaga</b>	
<b>Jul 2019</b>	<b>Pilgrimage to South Korea</b>	
	<b>Activity Day (S1) Life-wide Learning Day (S1 Church Visit)</b>	
	<b>Prayer Service for S6 DSE</b>	
	<b>Prayer Service (School Year Closing Ceremony)</b>	
	<b>Salesian Youth Leadership Training Camp</b>	
	<b>Training for Committee Members for Salesian Youth Catholic Society</b>	
<b>Aug 2018</b>	<b>Morning Prayers during Summer Bridging Course</b>	
	<b>Feast of Assumption of the Blessed Virgin Mary</b>	

**(VIII) Budget and Other Resources**

	<b>Amount</b>
<b>EXPENDITURE</b>	
<b>A. General Panel / Team-based budget</b>	
A1. Salesian Youth Catholic Society	\$ 5,000.00
A2. Inter-class Quiz Competition of Don Bosco	\$ 1,500.00
A3. Catholic Week	\$ 4,000.00
A4. Talks in General Education Lessons	\$ 8,000.00
A5. Honorarium and activities for Feast Days	\$ 7,000.00
A6. Prayer Services	\$ 4,000.00
A7. Religious Icons & Decorations	\$ 6,000.00
A8. Photocopy and sundry expense	\$ 3,500.00
A9 "FLY UP HIGH": Leadership training overnight camp	\$ 5,000.00
A10. Retreat & Pilgrimage for Catholic Teachers	\$ 6,000.00
A11 Online Resources fee for RME	\$ 2,500.00
Sub-total (A) =	<b>\$ 52,500.00</b>
<b>B. CEG</b>	
B1.	
Sub-total (B) =	
<b>C. Furniture and Equipment (F &amp; E)</b>	
Sub-total (C) =	/
<b>D. DLG</b>	

	Sub-total (D) =	/
<b>E. Reading Grant</b>		
	Sub-total (E) =	/
<b>F. Life Wide Learning Grant (LWLG)</b>		
F1. In-school Adventure Training for S1 students		\$ 17,500.00
F2. Experience Learning on Support Local and Small Businesses		\$ 3,000.00
F3. Activities and Training for students of Salesian Youth Catholic Society		\$ 10,000.00
F4. Pilgrimage to South Korea		\$ 25,000.00
F5. Activity Day for S1 & S2		\$ 20,000.00
	Sub-total (F) =	<b>\$ 75,500.00</b>
<b>G. Budget of items using other specific grant from EDB* : _____</b>		
*Chinese History, NCS or Student Support grant		
	Sub-total (G) =	/
<b>H. Other Resources</b>		
	Sub-total (H) =	/
	<b>Total Expenditure =</b>	<b>\$128,000.00</b>

**(IX) Members****Appendix I****Seminar(s)/Convention(s)/Other activities which the Team members have to attend**

<b>Date (DD/MM/YY)</b>	<b>Name of Activities</b>	<b>Team Master / Mistress</b>	<b>Team Member</b>
12.10.2019 (Saturday AM)	慈幼牧民常會(一)		
22.11.2019 (Friday AM)	宗教教育主任及宗倫科科主任會議		
22.11.2019 (Friday WD)	聖召推行人會議		
11.01.2020 (Saturday AM)	慈幼牧民常會(二)		
07.02.2020 (Friday AM)	牧民助理工作坊		
21.03.2020 (Saturday WD)	慈幼會公教教師退省		
16.05.2020 (Saturday AM)	慈幼牧民常會(三)		
16.08.2020 (Sunday PM)	慈幼家庭慶典		